Ed 8/7/985

UNITED STATES ARMY AVIATION CENTER

FORT RUCKER, ALABAMA

NEWARK PUBLIC LIBRARY
FEB 20 1985
U. S. GOVT. PUBS.
DEPOSITORY 376

EDUCATION SERVICES BROCHURE

FY 85

D101.2:

READEX MICROFICHE best copy available

DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY AVIATION CENTER AND FORT RUCKER
FORT RUCKER, ALABAMA 36362

REPLY TO ATTENTION OF:

ATZQ-CG

6 JUL 1984

SUBJECT: Education Services Brochure for FY 85

All Military Personnel Assigned to Fort Rucker

1. Education is the key to progression in today's Army. In order to compete and excel, each of you must become motivated to participate in educational programs to achieve this goal. The Army Education Center provides opportunities in which the Fort Rucker Community can advance personally and professionally.

2. Information is available at the Army Education Center for service members interested in converting their military skills to college credits or converting civilian education to promotion points. Vocational assistance is also accessible for those of you who are leaving the military after your first term, as well as the retiree who leaves after 30 years.

3. You are encouraged to take advantage of the educational opportunities presented by the Army Continuing Education System (ACES). The ACES staff is prepared to help in planning your goals for military personnel and family members to intensify your career and personal development. The programs listed in this Education Services Brochure will help you to work towards achieving your maximum potential.

BOBBY [illegible]. MADDOX
Major General, USA
Commanding

ARMY CONTINUING EDUCATION SYSTEM

TABLE OF CONTENTS

TABLE OF CONTENTS.....i, ii

DIRECTORY.....iii

SUPPORTING INSTITUTIONS.....iv, v

HOURS OF OPERATION.....vi

MAP OF FACILITIES.....vii

FORT RUCKER AND ITS MISSION.....viii

EDUCATIONAL GOALS FOR SERVICEMEMBERS...ix, x

ARMY EDUCATION CENTER SERVICES

- ACES Educational Goals.....1
- Counseling.....2, 3
- Testing Service.....4, 5
- Basic Skills Education Program....6
- English as a Second Language.....7
- Advanced Skills Education Program.....8
- High School Completion Program....9
- Degree Completion Program.....10
- Tuition Assistance.....11

Army Apprenticeship Program..... .12, 13

Pre-Separation Services Program...14

MOS Library.....15, 16

ACES Learning Laboratory.....17, 18

COLLEGE AND UNIVERSITY PROGRAMS.....19, 20

Troy State University.....21, 22

Embry-Riddle Aeronautical University.....23

University Southern California....24

Enterprise State Junior College...25

Alabama Aviation and Technical College..... 26

George C. Wallace State Community College.....27, 28, 29

LOCAL ENROLLMENT PROCEDURE.... 30

PROCEDURES TO BE FOLLOWED BY COMMANDERS.....31

INSTRUCTIONS TO THE SERVICEMEMBER WHO FAILS TO COMPLETE COLLEGE COURSE.....32

D I R E C T O R Y

Army Education Center
Fort Rucker, Alabama 36362

MAIN OFFICE - Building 5009, 16th St. & Andrews

EDUCATION SERVICES OFFICER
Mr. Paul B. Rahenkamp.....3613/4695

GUIDANCE COUNSELORS.....6686/4695
Mr. Frank P. Barbour
Mrs. Doris C. Hawkins
Mr. William K. Marchman
Ms. Theresa A. Locke
Mr. Walter T. Overstreet

EDUCATION SERVICES SPECIALIST
Ms. Doris J. Lacy. 6686/4695

LANGUAGE LABORATORY.....6686/4695

TEST EXAMINER.....6686/4695

ARMY APPRENTICESHIP PROGRAM
Mr. George Arnold.....4695/2219

MOS LIBRARY.....4988

LEARNING LABORATORY.....5028

BASIC SKILLS EDUCATION PROGRAM.....5058

ADVANCED SKILLS EDUCATION PROGRAM.....5058

SUPPORTING INSTITUTIONS

(On Post)

Embry-Riddle Aeronautical University.....598-6232
Bldg. 5007, 2nd Floor, 16th St.

Enterprise State Junior College.....598-3438
Bldg. 5008, 2nd Floor, 16th St.

Troy State University.....598-2443
Bldg. 5003, 16th St.

University of Southern California.....598-6644
Bldg. 5008, 2nd Floor, 16th St.

(Off Post)

Enterprise State Junior College - Enterprise, AL

Alabama Aviation/Technical College - Ozark, AL

George C. Wallace Community College - Dothan, AL

Carroll High School - Ozark, AL

Lurleen B. Wallace Junior College - Andalusia, AL

MacArthur State Technical College - Opp, AL

University of South Alabama - Mobile, AL

Livingston State University - Livingston, AL

Hinds Junior College - Raymond, MS

Meridian Junior College - Meridian, MS

Mississippi Gulf Coast College - Perkinston, MS

University of Southern Mississippi - Hattiesburg, MS

William Carey College - Hattiesburg, MS

Phillips College - Jackson/Gulfport, MS

Belhaven College - Jackson, MS

University of West Florida - Pensacola, FL

Pensacola Junior College - Pensacola, FL

Troy State University, NAS - Pensacola, FL

Sparks State Voc/Tech College - Eufaula, AL

Spring Hill College - Mobile, AL

HOURS OF OPERATION

Education Center	Mon & Wed: 0730-2000 Tue, Thur & Fri: 0730-1615
MOS Library	Tue & Thur: 0730-1615
Learning Laboratory	Mon - Thur: 1015-1430 1515-1900 Fri: 0730-1615
Test Examiner	Mon & Thur: 0730-1615
Basic Skills Education Program Counselor	Mon - Fri: 0730-1615

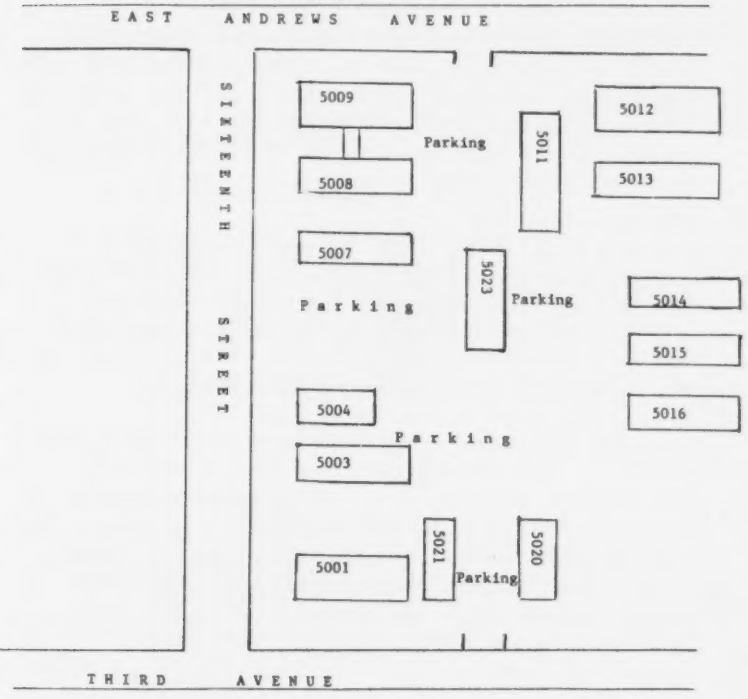
EDUCATIONAL FACILITIES

Bldg. 5003 Troy State University

5007 Embry-Riddle Aeronautical University (2nd floor)
MOS Library (1st floor)

5008 Counselors (2nd floor) Enterprise State Junior College (2nd floor)
University of Southern California (2nd floor)
Apprenticeship Program (2nd floor)

5009 Education Center Administration Office
5011 ACES Learning Lab/PLATO
5023 BSEP, ESL, ASEP Classrooms /



FORT RUCKER AND ITS MISSION

Fort Rucker, the home of Army Aviation sprawls over 63,911 acres of Southeast Alabama countryside known as the Wiregrass Area, a name derived from a wild grass peculiar to this region. Most of the main post is situated in Dale County with the remaining government owned and leased acreage in three other Wiregrass counties, Coffee, Geneva, and Houston.

With the consolidation of all Army Aviation flight training at Fort Rucker in 1973, the post became the home for Army aviators. The aviation courses offered span the training spectrum from initial entry rotary wing to transition courses to advanced courses in aviation safety.

To carry out the mission of providing the Army with quality aviators, Fort Rucker supports a total daytime population of approximately 23,000 individuals. This includes over 7,000 military personnel, over 7,000 civilian/contract employees and over 9,000 family members.

Agriculture is the only greater source of income in the immediate area of the post as yearly Fort Rucker expenditures total approximately $518,603,700. The military payroll accounts for $170,844,400 of the total, civilian pay totals $77,139,000 and purchases and contracts and other expenditures add another $271,620,300.

EDUCATIONAL GOALS FOR SERVICEMEMBERS

1. Enlisted Personnel:

a. Master basic educational skills needed to perform military duties.

b. Earn a high school diploma or state-issued high school equivalency certificate by the end of the first enlistment, and do one of the following:

(1) Actively participate in and benefit from an Army Skill Recognition Program if servicemember has appropriate MOS.

(2) Acquire an occupational skill through the Skill Development Program.

2. Noncommissioned Officers:

a. Obtain a high school diploma or a general education development (GED) equivalency certificate and a general technical aptitude area (GT) score of 100 or above before promotion to E-6.

b. Earn an associate degree or complete two years of college study in management or in a field of study related to their MOS before the 15th year of service.

3. Warrant Officers:

Must achieve an associate degree in their MOS or in management before the 15th year of service.

4. Officers commissioned without a baccalaureate degree:

Must attain a bachelor's degree by the eighth year of commissioned service or by the time they are considered for the grade of major.

5. Officers commissioned with a baccalaureate degree:

   Achieve graduate degrees when possible; these degrees should be in the disciplines validated by the Army Education Requirements Board (AERB).

ARMY CONTINUING EDUCATION SYSTEM EDUCATIONAL GOALS

The educational goals of the Army Continuing Education System as well as Fort Rucker, Alabama are designed to provide vocational and educational programs which can satisfy the skill development and occupational needs of the Army in defense of the nation, increase soldier career potential, job satisfaction, and educational growth.

Counselors can assist you with selecting

COUNSELING

The Army Education Center counselors assist servicemembers with academic and military education programs. Counselors can assist you with selecting programs of academic study, enrolling in school, applying for financial aid and/or tuition assistance, arranging interviews, scheduling necessary tests, providing general information about veterans benefits, Veterans Educational Assistance Program (VEAP), as well as the following:

- Basic Skills Education Program (BSEP)
- High School Completion Program
- College Level Counseling
- Servicemen's Opportunity Colleges (SOC)
- Servicemen's Opportunity Colleges Associate Degree Programs (SOCAD)
- Fully Funded Officer Education Programs
- Computer Based Education System (CBES)
- Pre-Separation Services Program
- Vocational/Technical Counseling
- MOS Study Program
- DANTES Independent Study Correspondence Courses
- Skill Recognition Program
- Learning Laboratory

SMOKING

TESTING SERVICE

The Army Education Center provides a comprehensive testing program. Tests are administered for the purpose of measuring and validating academic and occupational interests and experience. Servicemembers desiring to take any of the tests offered at the Education Center should visit the Center or call for an appointment.

TESTS AVAILABLE

Tests of Adult Basic Education (TABE)
General Education Development Tests (GED)
College Level Examination Program (CLEP)
Subject Standardized Tests (SST)
Scholastic Aptitude Test (SAT)
American College Testing Program (ACT)
Kuder Occupational Interest Survey (KOIS)
Strong/Campbell Interest Inventory (SCII)
ACT Interest Inventory (ACTII)
Differential Aptitude Test (DAT)
Adult Basic Learning Examination (ABLE)

BASIC SKILLS EDUCATION PROGRAM (BSEP)

The Basic Skills Education Program is conducted at no cost to the servicemember during duty hours 1230-1630. The objective of the program is to develop educational competencies required for a servicemember's job performance, skill qualificati and career growth. Three courses comprise the progr Reading, Communication (oral and written), and Mathematics. BSEP is scheduled for 12 weeks, quarte Participants in BSEP are selected by the unit of assignment on a mission available basis. The Test o Adult Basic Education (TABE/Level M) must be taken before placement in BSEP. All servicemembers with a GT score of 100 or less are eligible to participate.

ENGLISH AS A SECOND LANGUAGE PROGRAM (ESL)

English as a Second Language Program is conducted quarterly for 12 weeks at no cost to the servicemember. Two courses, reading and communication (oral and written) are taught during duty hours 1230-1630. Participants in this program are selected by the unit of assignment and placed in the class after completion of the English Comprehension Level Test.

ADVANCED SKILLS EDUCATION PROGRAM (ASEP)

The ASEP is designed to help noncommissioned officers meet their primary responsibilities as trainers, supervisors, managers, and administrators. ASEP does not replace any facet of NCOES, but complements it in the NCO development process. The object of ASEP is to improve MOS duty performance and enhance career growth for servicemembers at MOS skill levels 3, 4, and 5. The program consists of one course:

First Sergeant/Unit Administration - The course is conducted quarterly for a five week period after duty hours. Participation in this program is free and voluntary for E-6's and above. Listed below are other subjects which may be taught in ASEP. However, these courses are subject to demand and availability of funds.

Supervision	General Supervision
	Personnel Supervision
	Human Relations
Management	Basic Management
	Personnel Management
	Management Problems
	Military Management
Communication	Communications Skills
	Business Communication
	Public Speaking
	Technical Writing
	Report Writing
	Vocational Counseling/ Counseling
	Public Relations

HIGH SCHOOL COMPLETION PROGRAM (HSCP)

The High School Completion Program is available at Carroll High School in Ozark, Alabama. The program is fully funded by the Department of Army. The objective of this program is to:

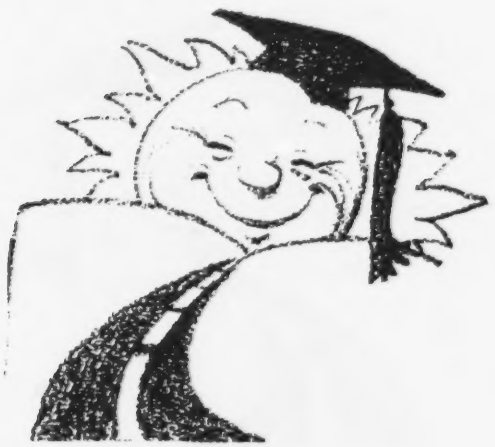
a. Enable servicemembers to prepare for a high school equivalency certificate from their home states or:

b. To qualify servicemembers for a high school diploma from the State of Alabama.

Participation in this program is voluntary, but once an individual is enrolled attendance is mandatory.

DEGREE COMPLETION PROGRAM

The Degree Completion Program (DCP), sometimes called "Bootstrap," enables commissioned and warrant officers to achiev the minimum education goals set by the Army through full time attendance at accredited civilian colleges and universities. Application is made by letter as explained in AR 621-1 Chapter 6.



TUITION ASSISTANCE

Tuition assistance is available to active duty military personnel attending off-duty classes conducted by accredited civilian educational institutions. Personnel may have 50-100% of their tuition paid by the Army. High School Completion Program participants will receive 100% tuition assistance. Individual counseling at the Education Center is required prior to applying for tuition assistance. USAAVNC Form 1045 "College Enrollment Questionnaire," and DA Form 2171 "Request for Tuition Assistance," must be completed prior to the beginning of class.

Soldiers currently entitled to educational benefits under the "Vietnam-era GI Bill" (Chap. 34, Title 38 of the U. S. Code) will no longer be eligible for tuition assistance to pursue off-duty college courses.

The tuition assistance for soldiers not eligible under the "Vietnam-era GI Bill" will be paid out VIA the following formula:

	Officer-Warrant Officers (in percentages)	Enlisted
Undergraduates		
Lower Level	75	75
Upper Level	75	50
Graduate	50	50

ARMY APPRENTICESHIP PROGRAM

The Army Apprenticeship Program is for servicemembers in MOS's related to civilian apprenticeship trades. The Army has registered a national standard with the Bureau of Apprenticeship and Training, US Department of Labor.

Army service schools have registered Army Apprenticeship Programs for trades corresponding to MOS's for which they have proponency. Servicemembers who complete an Army Apprenticeship are eligible to receive journeyman certification.

To complete the apprenticeship, it may be necessary to take courses that are not included in the curriculum of the Army Training System. This applies to work experience for which credit cannot be earned by on-the-job experience.

LOG BOOK

Certificate of Completion of Apprenticeship
United States Department of Labor

PRE-SEPARATION SERVICES PROGRAM

All servicemembers within 90 days of their ETS/ESA date are required to attend a pre-separation services briefing conducted by the Army Education Center and the AG Division. The briefing is held the first Thursday of each month at Fort Rucker in Bldg. 5014. The Pre-Separation Services Program is designed to:

1. Provide an opportunity to thank servicemembers for honorable service. The program reinforces good will among separating servicemembers and produces positive word of mouth advertising on Army experiences.

2. Give servicemembers and spouses realistic information early enough to plan and act on transition to civilian life.

3. Show clearly the benefits and opportunities available through participation in USAR and ARNG.

Servicemembers are identified by AG Personnel through their unit of assignment and attendance is mandatory.

THE MOS Library has many publications to assist you in your career development.

MOS LIBRARY

Bldg. 5007 Tue/Thur 0730-1615

Telephone: 255-4988

The MOS Library serves as the focal point for organizing training support in the community by providing as easily accessible, centralized area for the storage and use of training materials. It also provides the environment required for the conduct of individual and small group training. The types of services available in the MOS Library include, but are not limited to, study area, preparation for "SQT" and "Soldier of the Month," regulations reference library (AR, TRADOC Regulations), training assistance and reference library, TEC Program, correspond courses, etc.

Personnel will assist you in learning more about PLATO.

ACES LEARNING LABORATORY

Bldg. 5011
Hrs: Mon - Thur 1015 - 1430
Friday 1515 - 1900

Telephone: 255-5028

The ACES Learning Laboratory is equipped to help servicemembers and their adult family members overcome many of the problems associated with learning disabilities and skill competencies. Highly trained tutors prepare and conduct remedial, secondary, and post high school instruction. The lab provides the environment required for individual and small group training.

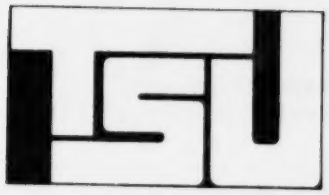
Program Logic for Automatic Teaching Operation (PLATO), a computer based education system is locate in the Learning Lab providing support for the acade training of active duty personnel in the Basic Skill Education Program (BSEP), High School Completion Program, and post-secondary programs. The computer courses include, but are not limited to, reading, mathematics, languages, aviation, business management, computers/data processing, education, engineering, music, psychology, statistics, etc. Study materials are available to help individuals prepare for various tests (i.e. CLEP, GED, ACT, SST, SAT).

Counselors can assist with reviewing college programs and setting successful educational goals.

COLLEGE AND UNIVERSITY PROGRAMS

In the Fort Rucker area there are six fully accredited colleges and universities, including four which are located on post. Here you will find information about degrees and programs of study these schools may offer.

For more information, you may call the scho directly or contact a guidance counselor at the Army Education Center.



TROY STATE UNIVERSITY

Bldg. 5003 16th St. Telephone: 598-2443

ASSOCIATE DEGREES:

- Associate of Arts
- Associate of Science
  - Business
  - Criminal Justice
- Associate of Science in General Education
- Associate of Applied Science
  - Air Traffic Control
  - Aviations Operations
  - Aircraft Maintenance
  - Electronics

BACCALAUREATE DEGREES:

- Bachelor Science
  - Business
  - Computer and Information Science
  - Economics
  - General Criminal Justice
  - Corrections
  - English
  - American History
  - European/Asian History
  - Social Science
  - Sociology

Psychology
Social and Rehabilitation Services

Bachelor of Applied Science
Air Traffic Control Facility Management
Aircraft Maintenance Management
Electronics Management
Aviation Operations Management
Fire Science Management
Resource Management

Bachelor of Science in Education
Elementary Education
Early Childhood Education
Secondary Education

GRADUATE DEGREES:
Master of Business Administration
Master of Science in Foundations of Education
Master of Science in Education
Master of Science in Counseling
Master of Science in Personnel Management
Master of Science in International Studies

EDUCATION SPECIALIST DEGREE

EMBRY-RIDDLE AERONAUTICAL UNIVERSITY
Bldg. 5007 16th St. Telephone: 598-6252

ASSOCIATE DEGREES:
- Aviation Safety
- Aeronautical Science
- Aeronautical Studies
- Aviation Maintenance Technology
- Aviation Management
- Professional Aeronautics

BACCALAUREATE DEGREES:
- Aviation Management
- Aeronautical Studies
- Aeronautical Science
- Air Craft Maintenance Management
- Professional Aeronautics
- Business Management
- General Aeronautics

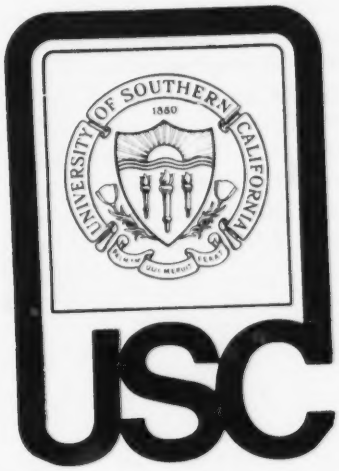
GRADUATE DEGREES:
- Aeronautical Studies
- Aviation Management
- Business Administration/Aviation

UNIVERSITY OF SOUTHERN CALIFORNIA
Bldg. 5008 16th St. Telephone: 598-6644

GRADUATE DEGREES:

Systems Management
Safety

GRADUATE CERTIFICATE IN ACCIDENT INVESTIGATION



ENTERPRISE STATE JUNIOR COLLEGE

Hwy 84 West/Enterprise, AL Telephone: 347-2623

Bldg 5008 16th Street, Fort Rucker 598-6232

ASSOCIATE IN ARTS

ASSOCIATE IN APPLIED SCIENCE

ASSOCIATE IN SCIENCE

OR

CERTIFICATION

- Agribusiness (Poultry Management)
- Communication
- Computer Science
- Criminal Justice
- Early Childhood Development
- Engineering Technology
- Finance Administration
- Food Service Management
- Insurance Sales and Management
- Mid-Management and Supervision (Accounting, Retail Management)
- Real Estate Sales and Management
- Recreation
- Secretarial Science (Medical, Legal, Medical Records, Clerical)

ALABAMA AVIATION AND TECHNICAL COLLEGE

Hwy 231/Ozark, AL Telephone: 774-5113

ASSOCIATE IN APPLIED SCIENCE
ASSOCIATE IN APPLIED TECHNOLOGY
DIPLOMA
OR
CERTIFICATE
- Advanced Maintenance and Management
- Auto Mechanics
- Aviation Maintenance
- Avionics Technology
- General Aviation Technology
- Steno/Secretarial
- Welding
- Flight Technology
- Small Engine and Motorcycle Technology

GEORGE C. WALLACE STATE COMMUNITY COLLEGE
Napier Field/Dothan, AL Telephone: 983-3531

ASSOCIATE IN ARTS DEGREE
- Liberal Arts or General Course
- Computer Science
- Criminal Justice
- Early Childhood, Elementary and Special Ed.
- Health, Physical Education/Recreation
- Pre-Business Administration
- Pre-Law
- Religion
- Secondary Education
- Speech and Drama
- Speech and Mass Communication

ASSOCIATE IN SCIENCE DEGREE
- Art
- Mathematics
- Computer Science
- Music
- Pre-Agriculture
- Pre-Agriculture Education
- Pre-Engineering
- Pre-Forestry
- Pre-Home Economics
- Pre-Library Science
- Pre-Medicine
- Pre-Dental
- Pre-Medical Lab Technology
- Pre-Pharmacy
- Pre-Veterinary Medicine

ASSOCIATE DEGREE IN NURSING

ASSOCIATE IN APPLIED SCIENCE

- Emergency Medical Technology
- Mental Health Technology
- Respiratory Therapy
- ALLIED HEALTH PROGRAMS
  - Biomedical Equipment Technician
  - Medical Assistant
  - Medical Records
  - Multiple Competency Clinical Tech.
  - Occupational Therapy Assistant
  - Physical Therapy
  - Radiography
- OCCUPATIONAL PROGRAMS
  - Aviation Training and Technology
  - Law Enforcement
  - Supervisory Management Technology
  - Continuing Education and Special Interest Courses
- TECHNICAL PROGRAMS
  - Air Conditioning and Refrigeration
  - Auto Body and Fender Repair
  - Auto Mechanics
  - Brick Masonry
  - Cabinetmaking
  - Cosmetology
  - Diesel Mechanics
  - Drafting
  - Printing
  - Radio and Television
  - Sheet Metal
  - Small Machine Repair
  - Upholstery
  - Welding

Electronics
Farm Cooperative Program
Heavy Equipment Operation
Licensed Practical Nursing
Machine Shop
Optical Laboratory Technic
Computer Science
Accounting
General Business
Secretarial Science

LOCAL ENROLLMENT PROCEDURES

Individuals interested in enrolling in any of the college programs listed in the Education Services Brochure should follow these procedures:

1. Come to the Army Education Center for counseling and college selection.

2. Go to the civilian institution (college) which you desire to attend. Complete application and registration requirements with the school.

3. If tuition assistance is desired, return to the Army Education Center and request assistance. A guidance counselor will counsel you. DA Form 2171, "Request for Tuition Assistance" must be completed, approved and given to the college or university before classes begin.

4. If you are using VA, apply directly to the college of your choice using Form 1990A. This form must be certified by the school and the Army Education Center.

PROCEDURES TO BE FOLLOWED BY COMMANDERS

The Fort Rucker Education Center is prepared to work closely with unit commanders in providing the educational and training needs of our servicemembers. Educational opportunities to enrich and enhance the careers of military personnel is the main goal of the Army Education Center. Commanders are urged to call or visit the Education Services Officer and let their needs be known.

INSTRUCTIONS TO THE SERVICEMEMBER WHO FAILS TO COMPLETE A COLLEGE COURSE

If at anytime a servicemember finds it necessary to drop, fails, or gets an incomplete in a college course, he/she should report immediately to a counselor at the Education Center.

If the servicemember is using tuition assistance, he/she must make arrangements to reimburse the Department of the Army for the amount of tuition assistance received. If the servicemember has a satisfactory military reason for dropping from the course, a DF from his/her commander verifying the circumstances must be provided to the Education Services Officer with a request for approval.

•U. S. GOVERNMENT PRINTING OFFICE: 1984-746-008/11818